

Appendix P : Detailed Programming Data

Detailed Programming Data

The development of the program was an inclusive process which progressively stepped through the goals, space needs, and organization of each agency. To develop a comprehensive program, interviews were conducted with all current and potential occupants of the Capitol.

- Legislature – inclusive of all Senate, House, and Legislative Service Office (LSO) operations currently in the Capitol.
- Governor – inclusive of all operations currently in the Capitol, plus the Governor’s Policy Group currently located in the Herschler building
- Attorney General - – inclusive of all operations currently in the Capitol
- Secretary of State - – inclusive of all operations currently in the Capitol
- Auditor – inclusive of all operations currently in the Capitol
- Treasurer – inclusive of all operations currently in the Capitol, plus the Treasurer’s Unclaimed Property division located in the Hanson building.
- Superintendent of Public Instruction – inclusive of all operations currently in the Barrett building.

Included herein are the detailed space list, organizational diagrams, and generic room sketches which inform the program reported in Section 6. Additional programming information related to the Herschler building is included in Volume IV – Herschler Supplement.

DETAILED SPACE TABULATION

The Space Tabulation below is a summary of each known space and the associated program area requested. The following definitions are provided for reference.

Net Assignable Square Feet

Net Assignable Square Feet (NASF) is discretionary, programmable space, usually assigned to a specific use and/or user. NASF includes enclosed rooms, footprints of open workstations, and circulation within rooms. Typical areas, or programmable space categories, include offices, office support, meeting rooms, laboratories, shops, and common support.

Gross Square Feet

The Gross Square Feet (GSF) of the building includes the entire footprint of the building at every floor and includes exterior walls, mechanical spaces, shafts, and all NASF. This area also includes a portion of exterior covered areas.



Room Name/Functional Area	EXISTING ASSIGNMENTS			PROGRAM REQUEST	
	Off-Site NASF	Room #	Capitol NASF	Capitol NASF	Comments
1.00 LEGISLATURE					
Senate Chamber					
1.01 Senate Chamber			1,839	1,839	
1.02a Senate Lobby		2nd Floor	505	505	
1.02b Senate Lobby		3rd Floor	416	416	
1.03 Senate Chamber Gallery			2,330	2,330	
1.04a Session Attorney Room		S-9	318	500	
1.04b Small Conference Room (@ Chamber - Attorney Use) 4-6 people				200	
Senate Leadership Offices					
1.05 President		S-5	310	Office 450	
1.06 Vice President		S-11	353	Office 200	
1.07 Majority Leader		S-3	147	Office 200	
1.08 Minority Leader <special desk>		S-17	231	Office 300	includes whip, caucus, & conference
1.09 Chief Clerk		S-8	174	Office 150	
1.10 Assistant Chief Clerk				Workstation 80	
1.11 Leadership Secretary & Reception		S-4	212	Workstation + 220	workstation @ 100 nasf
1.12 Staff Supervisor		S-6	346	Office 150	adjacent to Work Room & Attorney Room
1.13 Assistant Staff Supervisor		S-6		Workstation 80	adjacent to Work Room & Attorney Room
Senate Support					
1.15a Copy / Work Room		Bill Status	174	300	adjacent to Chamber
1.15b Copy / Work Room		S-7	140		
1.16 Private Telephone Rooms 4 rooms		na	184	160	
1.17 General Storage		varies	54	100	
1.18 Senate Toilets		varies	307	600	
1.19 Senate Kitchenette / Break room		S-10	297	400	



Room Name/Functional Area	EXISTING ASSIGNMENTS			PROGRAM REQUEST		Comments
	Off-Site NASF	Room #	Capitol NASF		Capitol NASF	
1.00 LEGISLATURE (continued)						
House Chamber						
1.20 House Reception		na	184		250	
1.21 House Chamber			2,550		2,550	
1.22a House Lobby		2nd Floor	531		531	
1.22b House Lobby		3rd Floor	448		448	
1.23 House Chamber Gallery			1,083		1,083	
1.24a Session Attorney Room		H-3	271		500	
1.24b Session Attorney Room		H-4	150			
1.24c Small Conference Room (@ Chamber - Attorney Use) 4-6 people					200	
House Leadership Offices						
1.25 Speaker		H-5.1	141	Office	450	
1.26 Speaker Pro Tem		H-2	156	Office	200	
1.27 Majority Leader		H-6	136	Office	200	
1.28 Minority Leader		H-14	273	Office	300	includes whip, caucus, & conference
1.29 Chief Clerk		S Hall	190	Office	150	
1.30 Clerk's Storage		S Hall			80	
1.31 Administrative Assistant		H-1.4	163	Workstation	100	
1.32 Leadership Secretary & Reception		H-5	146	Workstation+	220	workstation @ 100 nasf
1.33 House Admin Staff		215	287			
House Support						
1.35 Copy / Work Room		H-1	344		300	
1.36 Private Telephone Rooms 4 rooms		na @ 2	95		160	
1.37 General Storage		varies	180		300	
1.38 Toilets		varies	253		600	
1.39 Kitchenette / Break room		H-7	349		550	
Session Support						
1.40a Session Only Support 3 Workstations						
		Angie Parks	213	Workstation	60	
		Pinky Zeiler	213	Workstation	60	
		Lavonda Kopsa	213	Workstation	60	
1.40b Intern Office		na			200	[existing @ Library]



			EXISTING ASSIGNMENTS		PROGRAM REQUEST	
Room Name/Functional Area			Off-Site NASF	Room #	Capitol NASF	Comments
1.00 LEGISLATURE (continued)						
Meeting Rooms						
1.41	Joint Appropriations Hearing Room	Joint Appropriations Hearing Room		204	1,092	1,500
Budget & Fiscal Section						
1.42	LSO Budget & Fiscal Manager	Don Richards		305	269	Office 200
1.43	LSO Senior Fiscal Analyst	Dawn Agar		307	256	Office 150
1.44	LSO Senior Fiscal Analyst	Dean Temte		na @ 3	233	Office 150
1.45	LSO Fiscal Analyst	Alex Kean		na @ 3	168	Office 150
1.46	Copy / Work Room			na	105	200
		circulation				170
1.51	Large Public Hearing Room	Flexible Scheduling		302	1,083	1,900
Senate Committees						
	Judiciary			S-1	372	double dip
	Transportation, Recreation, Wildlife			S-14	405	
	Appropriations			S-13	393	
	Agriculture, Public Lands & Water			S-15	399	
	Revenue			S-16	301	
	Minerals Business			S-18	302	
	Corporations Elections			S-19	425	
	Labor Health & Infrastructure			S-20	379	
	Education					
	Travel					
House Committees						
	Judiciary			H-8	363	double dip
	Appropriations			204		
	Education			H-10	401	
	Travel			H-10		
	Revenue			H-11	398	
	Agriculture			H-11		
	Labor			H-17	407	
	Transportation			H-17		
	Minerals			H-18	396	
	Corporations			H-18		
	Journal					no dedicated room required
	Rules					no dedicated room required



			EXISTING ASSIGNMENTS		PROGRAM REQUEST	Comments
Room Name/Functional Area			Off-Site NASF	Room #	Capitol NASF	
1.00 LEGISLATURE (continued)						
Meeting Rooms (continued)						
1.52	Standard Committee Room - shared	Flexible Scheduling			1,000	
1.53	Standard Committee Room - shared	Flexible Scheduling			1,000	
1.54	Standard Committee Room - shared	Flexible Scheduling			1,000	
1.55	Standard Committee Room - shared	Flexible Scheduling			1,000	
1.56	Standard Committee Room - shared	Flexible Scheduling			1,000	
1.57	Standard Committee Room - shared	Flexible Scheduling			1,000	
1.58	Standard Committee Room - shared	Flexible Scheduling			1,000	
Legislative Chairman Offices						
1.60a	Chairman Office	Judiciary			200	Senate & House Chair share office
1.60b	Chairman Office	Appropriations			200	Senate & House Chair share office
1.60c	Chairman Office	Education			200	Senate & House Chair share office
1.60d	Chairman Office	Travel			200	Senate & House Chair share office
1.60e	Chairman Office	Revenue			200	Senate & House Chair share office
1.60f	Chairman Office	Agriculture		H-16	267	Senate & House Chair share office
1.60g	Chairman Office	Labor		H-15	256	Senate & House Chair share office
1.60h	Chairman Office	Transportation		H-13	253	Senate & House Chair share office
1.60i	Chairman Office	Minerals		H-12	141	Senate & House Chair share office
1.60j	Chairman Office	Corporations		H-8 / ??	200	Senate & House Chair share office
1.61	Senate Committee Secretary Pool	10 Secretaries			650	
1.62	House Committee Secretary Pool	6 Secretaries			400	
		circulation			3,692	
Conference Rooms						
1.63	Small Conference Room	4-6 people			200	
1.64	Small Conference Room	4-6 people			200	
1.65	Medium Conference Room	8-10 people			350	
1.66	Large Conference Room	8-10 people			350	



			EXISTING ASSIGNMENTS		PROGRAM REQUEST		
Room Name/Functional Area			Off-Site NASF	Room #	Capitol NASF	Capitol NASF	Comments
1.00 LEGISLATURE (continued)							
Legislative Services Office (LSO) - Administration							
1.70	Reception for LSO	4 guests		213	1,310	250	
1.71	Legislative Service Office Director	Dan Pauli		212	283	Office 300	
1.72	Assistant Director for Administration	Mark Quiner [also used for Gov. appointments & storage]		202	347	Office 250	
1.73	Executive Assistant	Criss Carlson		213		Workstation 100	
1.74	LSO Information Officer	Wendy Madsen		203	208	Office 200	
1.75	Associate LSO Information Officer	Anthony Sara		215.1	145	Office 200	
1.76	Administrative Specialists	2 Workstations					
		Vicki Bannan		213		Workstation 80	
		Cyndi Johnson		213		Workstation 80	
1.77	Fiscal Officer	Kathy Barrett		213		Office 200	
1.78	Bill Processing Supervisor	Debie Child [existing: includes kitchen]		214	280	Office 150	Bill proofing requires undisturbed quiet space
1.79	Future Office	Vacant				150	
1.80	Future Workstation	Vacant				80	
		circulation				408	
Legal Services Division							
1.81	Legislative Counsel	Dave Gruver [IT @ session]		206	347	Office 250	
1.82a	Staff Attorney	Ian Shaw		210	252	Office 200	
1.82b	Staff Attorney	Lily Sharpe		209	193	Office 200	
1.82c	Staff Attorney	Matt Obrecht [senate judiciary comm @ session]		S-1	372	Office 200	double dip
1.82d	Staff Attorney	Joshua Anderson		311	261	Office 200	
1.82e	Staff Attorney	Lynda Cook [house judiciary comm @ session]		H-8	363	Office 200	double dip
1.82f	Staff Attorney	Gerald Laske		301	348	Office 200	
1.82g	Future Staff Attorney	Vacant				Office 200	
1.82h	Future Staff Attorney	Vacant				Office 200	
		circulation				370	
School Finance Section							
1.83	School Finance Manager	Dave Nelson		205	342	Office 250	
1.84	School Finance Analyst	Matthew Willmarth		B71	230	Office 150	
1.85	Staff Attorney	Tania Hytrek		na @ 3	257	Office 200	
		circulation				120	
Information Technology Section							
1.86	Information Technology Manager	Jamie Schaub		B49	343	Office 200	
1.87	Computer Programmer	Randi Todd		B72	171	Workstation 100	
	Associate Computer Programmer	Drew Reutinger		B75	142	Workstation 100	
	Information Technology Specialist	Patty Wells		B73	174	Workstation 100	
	Computer Support Specialist	Vacant Position		B78	167	Workstation 100	
1.88	Equipment Workroom & Training					250	
		circulation				170	



			EXISTING ASSIGNMENTS		PROGRAM REQUEST	Comments
Room Name/Functional Area			Off-Site NASF	Room #	Capitol NASF	
1.00 LEGISLATURE (continued)						
Legislative Services Office (LSO) - Administration (continued)						
Research & Information Services						
	Assistant Director for Administration	Mark Quiner [also used for Gov. appointments & storage]				listed with Admin above
1.89	Research Manager	Matt Sackett		B66	200	Office 200
1.90	Senior Research Analyst	Michael Swank		B74	133	Office 150
1.91	Research Analyst	Kelley Shepp		B68	202	Office 150
	Associate Research Analyst	2 Workstations				
1.92a	Associate Research Analyst	Vacant				Office 150
1.92b	Associate Research Analyst	Vacant				Office 150
1.92c	Future Associate Research Analyst	Vacant				Office 150
1.92d	Future Associate Research Analyst	Vacant				Office 150
		circulation				220
Program Evaluation Section						
1.93	Program Evaluation Manager	Gerald Hoppmann		B65	163	Office 200
1.94a	Program Evaluator	Vacant Position				Office 150
1.94b	Program Evaluator	Joy Hill		B63	219	Office 150
	Program Evaluator	[existing: 5 Workstations]				
1.94c	Program Evaluator	Brian Ross		B62	85	Office 150
1.94d	Program Evaluator	Elizabeth Forslund		B61	160	Office 150
1.94e	Program Evaluator	Vacant		B59	147	Office 150
1.94f	Program Evaluator	Kathy Misener		B58	204	Office 150
1.94g	Program Evaluator	Samantha Mills		B64	263	Office 150
Legislative Services Office (LSO) - Support						
1.95a	Small Conference Room (Administration)	4-6 people		na @ 2	129	200 [existing next to 203]
1.95b	Small Conference Room (Program Evaluation)	4-6 people		B60	167	200
1.95c	Large Conference room (Administration)			B67	449	350 could be shared with other Legislature
1.96	Server			B69	143	200
	Library & Training Room & Intern Office			na @ 3	507	
1.97	Library & Document Management & Filing (Admin)					250
1.98a	Copy / Work Room (Administration)			213	285	350
1.98b	Copy / Work Room (Program Evaluation)					200
		circulation				250
1.99	General Storage			varies	0	750
Subtotal					35,322	49,722



			EXISTING ASSIGNMENTS		PROGRAM REQUEST			
Room Name/Functional Area			Off-Site NASF	Room #	Capitol NASF	Off-Site	Capitol	Difference
2.00 GOVERNOR								
Administration								
2.01	Governor	Matt Mead		135	258	Office	350	
2.02	Chief of Staff	Kari Gray		100.7	165	Office	250	
2.03	Scheduler	Ruth Crutchfield [existing pass-thru]		100.4	109	Office	150	
2.04	Executive Assistant	Melissa Martinez		100.5	111	Office	150	
2.05	Governor Assigned	Tony Young		100.6	111	Office	150	currently Deputy Chief of Staff
2.06	Communications Director	Renny MacKay		131	119	Office	150	
2.07	General Counsel & Policy Development	Carol Statkus		104	154	Office	200	
2.08	Legislative Liaison	session only				Office	150	
							310	
Administration Staff								
2.11	Office Manager	Pat Joyce [existing pass-thru]		102	345	Workstation	80	
2.12	Administrative Assistant	3 Workstations						
		Michelle Dyne [existing pass-thru]		132	124	Workstation	80	
		Michelle Hall [existing pass-thru]		100	279	Workstation	80	
		Sheri Koehn [existing pass-thru]		103	335	Workstation	80	
2.13	Temporary Workstations	Vacant [existing pass-thru]		101.3	70	Workstation	50	
		Vacant [existing pass-thru]		101.4	90	Workstation	50	
		circulation					84	



Room Name/Functional Area			EXISTING ASSIGNMENTS		PROGRAM REQUEST		Difference
			Off-Site NASF	Room # Capitol NASF	Off-Site	Capitol	
2.00 GOVERNOR (continued)							
Policy Group							
2.21	Director	Shawn Reese	447	Herschler	Office	250	
2.22	Deputy Director	Mary Kay Hill	197	Herschler	Office	200	
2.23	Policy Advisor	Nephi Cole	135	Herschler	Office	150	
2.24	Policy Advisor	Judge Gary Hartman	210	Herschler	Office	150	
2.25	Policy Advisor	Merit Thomas		Herschler	Office	150	
2.26	Policy Advisor	Rob Hurless	200	Herschler	Office	150	
2.27	Policy Advisor	Jerimiah Rieman	394	Herschler	Office	150	
2.28	Policy Advisor	Steve Farrell	447	Herschler	Office	150	
2.29	Health Policy Office	Vacant Position	232	Herschler	Office	150	
2.31	Policy Analyst	Ellen Skinner	100	Herschler	Workstation	80	
	Policy Analyst	Rebekah Fitzgerald	148	Herschler	Workstation	80	
	Policy Analyst	Kathy Lind	232	Herschler	Workstation	80	
	Policy Analyst	Jason Wasserburger	230	Herschler	Workstation	80	
	Policy Analyst	Colin McKee	200	Herschler	Workstation	80	
	Policy Analyst	Cameron Nazminia	180	Herschler	Workstation	80	
	Policy Analyst	Nathan Nicholas	216	Herschler	Workstation	80	
	Special Consultant	Mike Reed	216	Herschler	Workstation	80	
2.32	Administrative Assistant			Herschler	Workstation	80	
		circulation				444	
Support							
2.81	Reception of Public	6 guests		103		300	
2.82	Reception of Governor	6 guests		100		300	
2.83	Executive Conference Room	16-20 people		134	496	300	
2.84	Ceremonial Conference Room	30-40 people		101	522	1,000	could be shared with other Electeds
2.85	Small Conference Room (Governor)	4-6 people				200	
2.86	Medium Conference Room (Governor)	8-10 people				300	
2.87	Medium Conference Room (Policy)	8-10 people		Herschler		300	
2.88	Large Conference Room	12-16 people				350	could be shared with other Electeds
2.91	Copy / Work Room (Governor)			136	78	200	
2.92	Copy / Work Room (Policy)			Herschler		150	
2.93a	General Storage	[existing pass-thru]		100.3	79	150	
2.93b	General Storage			103.1	47		
2.94	Kitchenette / Break room	[existing pass-thru]		100.1	39	250	
2.95a	Private Restroom			100.2	26	80	
2.95b	Private Restroom			101.2	36		
2.95c	Private Restroom			103.3	22		
		circulation			160		
Subtotal			3,784	3,775		8,908	



Room Name/Functional Area			EXISTING ASSIGNMENTS		PROGRAM REQUEST		Comments	
			Off-Site NASF	Room #	Capitol NASF	Capitol NASF		
3.00 SECRETARY OF STATE								
Administration								
4.01	Secretary of State	Max Maxfield [existing pass-thru]		107	335	office	300	
4.02	Deputy Secretary of State	Pat Arp [existing pass-thru]		108	367	office	250	
4.03	Legal /Administrative Actions	Barb Boyer		105	144	office	200	Cancelled Position / Swing Office
4.04	Executive Assistant	2 Workstations		106				
		Patricia Kramer		106		workstation	100	
		Karla Stackis		106		workstation	100	
		circulation					190	
4.11	Administrative Support Division Director	Tom Cowen		109		office	200	
	Administrative Support Division Staff	[existing: 2 workstations]		109	663			
4.12	Administrative Support Division Staff	Kaylee Nelson		109		office	150	
4.13	Administrative Support Division Staff	Denise Herman		109		office	150	
		circulation					100	
4.21	Business Division Director	Jeri Melsness		110		office	200	
4.22	Business Division Staff	Future				office	150	
4.23	Business Division Staff	Future				office	150	
		[existing: 10 workstations]			1,038			
4.24	Business Division Staff	Lisa Gonzales		110		workstation	80	
		Bryci Achter		110		workstation	80	
		Beth All		110		workstation	80	
		Chrissy Straw		110		workstation	80	
		Meghan Connor		110		workstation	80	
		Macha Brown		110		workstation	80	
		Jessica Baldwin		110		workstation	80	
		Helen Becker		110		workstation	80	
		George Guillen		110		workstation	80	
		Rosalie Conzlaes		110		workstation	80	
		Temporary Staff				workstation	50	
		Temporary Staff				workstation	50	
		Temproary Staff				workstation	50	
4.25	Front Desk / Business Counter			110			250	
		circulation					340	



Room Name/Functional Area			EXISTING ASSIGNMENTS		PROGRAM REQUEST		Comments	
			Off-Site NASF	Room #	Capitol NASF	Capitol NASF		
3.00	SECRETARY OF STATE (continued)							
3.31	Elections Division Director	Peggy Nighswonger		B13	157	office	200	sequestered during elections
	Elections Division Staff	[existing: 3 workstations]						
3.32		Lori Klassen		B14	145	office	150	
3.33		Kai Schon		B12	137	office	150	
3.34		Debra Lee [existing pass-thru]		B17	379	workstation	100	open / reception
3.35	Reception						150	
3.36	Forms Table			B16	146		200	
		circulation					190	
3.41	Compliance Division Director	Karen Wheeler		B20	247	office	200	
	Compliance Division Staff	[existing: 4 workstations]						
3.42	Investigetor	Ryan Anderson		B24	146	office	150	
3.43	Investigator	Ken Gassen		B23	165	office	150	
3.44	Coordination Spec	Sharen Cochran [existing pass-thru]		B Hall 6	646	office	150	
3.45	Auditor	Kelly Vierk		B21	140	office	150	
3.46	Case Room						300	secure for evidence and case development
3.47	General Case Storage (not secure)						80	
		circulation					236	
3.51	Technology Division Director	Andrea Byrne [existing pass-thru]		B10.1	169	office	200	
3.52	Technology Division Staff & Workroom	[existing: 2 workstations]					450	
		Lori Medina		B11	155	workstation		100 sf workstation within Technology Room
		Brandon Escobedo [existing pass-thru][w Vacant Desk]		B10	173	workstation		100 sf workstation within Technology Room
Support								
3.91	Secretary of State Reception	4 guests		106	358		250	
3.92	Executive Conference Room	8-10 people					300	
3.93	Small Conference Room	4-6 people		B15	179		200	
	Small Conference Room			B22	199			accomodated by offices and workroom
3.94	Large Conference Room	12-16 people		111.2	327		350	could be shared with other Electeds
3.95a	Copy / Work Room (Administration)						150	serves Secretary of State
3.95b	Copy / Work Room (Compliance)						150	
3.95c	Copy / Work Room (shared: Business Division & Elections) [existing pass-thru][existing Forms Table]			B16			300	serves all divisions; 3 lg copiers
3.96a	General Storage			B20.1	56		150	
3.96b	General Storage			106.1	47			
3.96c	General Storage			106.2	22			
3.97a	Secure Storage (files)	[existing 1st floor w mezz level + lift to B18]		110.2	53		850	perhaps not in Capitol; but adjacent
3.97b	Secure Storage (files)	[existing bsmt + lift to 110.2]		B18	361			
3.97c	Secure Storage (files)			B45	187			
3.97d	Secure Storage (files)			B45	150			
3.98	Kitchenette/Break room			111	138		250	
3.99	Private Restroom			111.1	33		80	
	Unassigned			B53	106			
Subtotal					7,568		10,016	



Room Name/Functional Area			EXISTING ASSIGNMENTS		PROGRAM REQUEST		Comments
			Off-Site NASF	Room #	Capitol NASF	Capitol NASF	
4.00 STATE AUDITOR							
Administration							
4.01	State Auditor	Cynthia Cloud		112.3	337	Office	300
4.02	Deputy State Auditor	Vicci Colgan		112.2	257	Office	250
4.03	Accounting Analyst / Human Resources	Susan Green [existing pass-thru]		114.2	361	Office	150
4.04	Project Coordinator	Barb Wallace		113.1	164	Office	150
4.05	Executive Assistant	Vacant [existing pass-thru]		112		Workstation	100
4.06	Receptionist	Vacant		112		Workstation	80
		circulation					206
4.11	Payroll Manager	Sandra Urbanek		115.1	183	Office	200
4.12	Accountant	Jennifer Gorman [existing w Vacant]		117	339	Workstation	80
4.13	Payroll Group	[existing: Heule & Newman]] [existing pass-thru]		116	345		
		Dale Vanlandingham		114	134	Workstation	80
		Vacant [existing w Gorman]		117		Workstation	80
		Mary Van Heule		116		Workstation	80
		Kelly Newman		116		Workstation	80
		circulation					120
4.21	CAFR Manager	Vacant		B29	237	Office	200
4.22	CAFR Staff	[existing: 3 Workstations [existing: Quinn / Herrera / Poppe]]		B30	332		
		Colleen Quinn		B30		Workstation	80
		Kyndra Herrera		B30		Workstation	80
		Kara Poppe		B30		Workstation	80
8.23	Project / External Audit Room						200
		circulation					128
4.31	Technology Manager	Jeanette Beman		B25B	214	Office	200
4.32	Technology Staff	[existing: 4 Workstations [existing: Prince / Shaw]]		B28	223		
		[existing: Ray / Rief][existing pass-thru]		118	282		
		Jerry Rief		118		Workstation	80
		Vacant		B28		Workstation	80
		David Ray		118		Workstation	80
		Lucas Shaw		B28		Workstation	80
4.33	Secure Printing			B32C	133		150
		circulation					134
4.41	WOLFS Manager	Cindy Miller [existing w Roberts][existing pass-thru]		B37	312	Office	200
4.42	WOLFS Staff	[existing Prince / Fraley]] [existing pass-thru]		B30.1	500		
		Charlcy Fraley		B30.1		Workstation	80
		Maureen Lesh [existing w Exec Asst]		112		Workstation	80
		Vicki Prince		B30.1		Workstation	80
		Wendy Roberts		B37		Workstation	80
		circulation					104

			EXISTING ASSIGNMENTS		PROGRAM REQUEST	Comments
Room Name/Functional Area			Off-Site NASF	Room # Capitol NASF	Capitol NASF	
4.00 STATE AUDITOR (continued)						
Support						
4.91	Reception of State Auditor	4 guests		112 411	250	
4.92	Executive Conference Room	12-16 people [existing pass-thru]		113 284	300	
4.93a	Small Conference Room	4-6 people		B34 147	200	
4.93b	Large Conference Room	6-8 people		B38 167	350	could be shared with other Electeds
4.94	Mailbox & Sorting			115 115	80	
4.95a	Copy / Work Room (Admin)				150	
4.95b	Copy / Work Room (WOLFS & Payroll)				300	
4.96a	General Storage			114.1 68	150	perhaps not in Capitol
4.96b	General Storage			118.1 48		
4.97a	Secure Storage	[existing Technology Vault]		B27 194	500	perhaps not in Capitol
4.97b	Secure Storage			B33 70		
4.97c	Secure Storage	[existing CAFR Vault]		B35 55		
4.97d	Secure Storage			112.1 166		
4.97e	Secure Storage			117.1 68		
4.98a	Kitchenette / Break room			B32A 107	250	
4.98b	Break room			B26 130		
4.99	Private Restroom			113.2 44	80	
	circulation			B25 157		
Subtotal				6,584	6,762	



			EXISTING ASSIGNMENTS		PROGRAM REQUEST			
Room Name/Functional Area			Off-Site NASF	Room #	Capitol NASF	Off-Site NASF	Capitol NASF	Comments
5.00 STATE TREASURER								
Administration								
5.01	State Treasurer	Mark Gordon		126	287	office	300	
5.02	Deputy State Treasurer	Sharon Garland		122	213	office	250	
5.03	General Counsel	Betsy Anderson		B46	162	office	200	
5.05	Executive Assistant	Kathy Ramsey [existing w Vacant][existing pass-thru]		124		workstation	100	
5.06	Receptionist	Vacant		124		workstation	80	
		circulation					186	
5.11	Chief Accountant	Darla Conn		B2	126	office	200	
5.12	Human Resources	Deebs Sullivan [existing pass-thru]		124.1	159	office	150	
5.13	Administrative Accountant	Jeanne Hartman		B79	135	workstation	80	
		circulation					86	
5.21	Chief Investment Officer	Michael Walden-Newman [existing pass-thru]		119	273	office	250	
5.22	Investment Financial Manager	Erica Legerski [existing w Liu & Janicek][existing pass-thru]		120	347	office	200	
5.23	Internal Portfolio Manager	Diana Walter		B80	133	office	150	
5.24	Senior Investment Analyst	Vacant Position				office	150	
5.25	Investments Staff	[existing: 3 workstations][existing pass-thru]		121	342			
		Cindy Braden		121		workstation	80	
		Sue Larson		121		workstation	80	
		Shuyeh Wang Liu		120		workstation	80	
		Alice Portz		121		workstation	80	
5.26	Investment Office Reception						150	
		Jody Janicek		120		workstation	80	
		circulation					260	
	Network Administrator	David Peterson		306	Hansen			currently off-site; desire to be with Admin
	IT Program Manager	Pam Hamilton		190	Hansen			currently off-site; desire to be with Admin
5.31	Technology Staff & Workroom						450	currently off-site; desire to be with Admin
5.41	Unclaimed Property Manager	Nancy Russell		253	Hansen	office	200	currently off-site; okay to remain separate
5.42	Unclaimed Property Staff	Marrianne Beaudoin		133	Hansen	workstation	80	currently off-site; okay to remain separate
	Unclaimed Property Staff	Susan Hagan		114	Hansen	workstation	80	currently off-site; okay to remain separate
	Unclaimed Property Staff	Susan Harris		143	Hansen	workstation	80	currently off-site; okay to remain separate
	Unclaimed Property Staff	Heather Schoeneburg		162	Hansen	workstation	80	currently off-site; okay to remain separate
	Unclaimed Property Staff	Misty Williams		133	Hansen	workstation	80	currently off-site; okay to remain separate
	Unclaimed Property Staff	Vacant Position		216	Hansen	workstation	80	currently off-site; okay to remain separate
	Reception	Kristin Bridges		108	Hansen	workstation	80	currently off-site; okay to remain separate
5.43	File/Serv			123	Hansen		150	
		circulation					182	



			EXISTING ASSIGNMENTS		PROGRAM REQUEST		Comments
Room Name/Functional Area			Off-Site NASF	Room # Capitol NASF	Off-Site NASF	Capitol NASF	
5.00 STATE TREASURER (continued)							
Support							
5.91a	Reception of State Treasurer	4 guests		124 414		250	
5.91b	Reception (Unclaimed Property)		175	Hansen	150		currently off-site; okay to remain separate
5.92	Executive Conference Room	8-10 people				300	
5.93a	Small Conference Room	4-6 people		B82 142		200	
5.93b	Small Conference Room (Unclaimed Property)	4-6 people	178	Hansen	200		
5.94	Large Conference Room	12-16 people [currently sharing Capitol Club]				350	could be shared with other Electeds
5.95a	Copy / Work Room (Administration)					150	
5.95b	Copy / Work Room (Investments)	[existing pass-thru]		B18.2 265		200	
5.95c	Copy / Work Room (Accounting)					200	
5.95d	Copy / Work Room (Unclaimed Property)		175	Hansen	300		currently off-site; okay to remain separate
5.96a	General Storage			B41 45		150	
5.96b	General Storage			B42 46			
5.96c	General Storage			B44 34			
5.96d	General Storage			B52 47			
5.96e	General Storage			B57 47			
5.96f	General Storage			119.1 48			
5.96g	General Storage			120.1 69			
5.96h	Closet/General Storage/Files (Unclaimed Property)		363	Hansen	400		currently off-site; okay to remain separate
5.97a	Secure Storage (main vault)					200	within Treasurer suite
5.97b	Secure Storage (archive)					200	perhaps not in Capitol, but adjacent
5.97c	Secure Storage			B4 34			
5.97d	Secure Storage			B50 104			
5.97e	Secure Storage	[existing bsmt + stair to 122.2]		B63 118			
5.97f	Secure Storage	[existing 1st floor + stair to B63]		122.2 121			
5.97g	Secured Storage (Unclaimed Property)		403	Hansen	400		currently off-site; okay to remain separate
5.98a	Kitchenette/Break room	[existing pass-thru]		122.1 107		250	
5.98b	Kitchenette/Break room			125 118			
5.98c	Break / Kitchen (Unclaimed Property)		164	Hansen	150		currently off-site; okay to remain separate
5.99	Private Restroom			125.1 44		80	
Subtotal			3,339	3,980	2,692	6,172	



Room Name/Functional Area			EXISTING ASSIGNMENTS		PROGRAM REQUEST		Comments
			Off-Site NASF	Room #	Capitol NASF	Capitol NASF	
6.00 SUPERINTENDENT OF PUBLIC INSTRUCTION							
Administration							
6.01	Superintendent of Public Instruction	Cindy Hill	210	Barret	Office	300	
6.02	Deputy Superintendent of Public Instruction	John Masters	124	Barret	Office	250	
6.03	Operations Director	Christine Steele	125	Barret	Office	200	
6.04	Instructional Leader	Sheryl Lain	120	Barret	Office	150	
6.05	Research & Reporting Specialist	Kevin Lewis	127	Barret	Office	150	
6.06	Policy & Legislative Liaison	Sam Shumway	127	Barret	Office	150	
6.07	Public Information Officer	Vacant		Barret	Office	150	
6.08	Executive Support Specialist	Vacant	120	Barret	Workstation	100	
6.09	Future Staff Position	Vacant			Workstation	80	
		circulation				306	
Support							
6.91	Reception of Superintendent of Public Instruction	4 guests	60	Barret		250	
6.92	Executive Conference Room	8-10 people	276	Barret		300	
6.93	Small Conference Room	4-6 people				200	
6.95	Copy / Work Room		0	Barret		300	
6.96	General Storage		0	Barret		150	
6.98	Kitchenette / Break Room		0	Barret		150	
	Unassigned space/circulation		383	Barret			
6.99	Private Restroom					80	
Subtotal			1,672	0		3,266	



			EXISTING ASSIGNMENTS		PROGRAM REQUEST	Comments
Room Name/Functional Area			Off-Site NASF	Room #	Capitol NASF	
7.00 ATTORNEY GENERAL						
Administration						
7.01	Attorney General	Gregory Phillips		127	306	Office 300
7.02	Deputy Attorney General	Peter Michael		129	185	Office 250
7.03	Attorney	Bridget Hill		123.1	161	Office 200
7.04	Attorney	Kathy Carlson		123.2	188	Office 200
7.05	Law Office Supervisor	Debbie Jourgensen		130	168	Office 200
7.06	Executive Assistant	Judy Mitchel [existing pass-thru]		123		workstation 100
		circulation				250
Support						
7.91	Reception of Attorney General	4 guests [existing pass-thru]		123	720	250
7.92	Executive Conference Room	8-10 people				300
7.93	Small Conference Room	4-6 people		128	176	200
7.94	Project Room	4-6 people				200
7.95	Copy / Work Room	[existing pass-thru]		123		150
7.96	General Storage					100
7.97	Kitchenette / Break room					150
7.98	Private Restroom					80
Subtotal					1,904	2,930

